

ONLINE VISITOR INFORMATION TEXT ON THE PROCESSING OF PERSONAL DATA

Data Controller: Compass Uyum ve Danışmanlık A.Ş.

Address: Halil Rifat Paşa Mah. Yüzer Havuz Sk. Perpa Tic Mer A Blok No: 1 İç Kapı No: 553 Şişli/ İstanbul

Company prepared this Clarification Text as the data controller to inform you, our valuable online visitors, about your personal data that we process in accordance with the Turkish Personal Data Protection Law No. 6698 (hereinafter referred to as "KVKK") and the relevant legislation.

1. YOUR PROCESSED PERSONAL DATA

- ID

Your Processed Data	Purposes of Processing Your Data	Collection Methods of Your Data	Legal Reasons Behind Our Data Processing Activities
<ul style="list-style-type: none">• Name• Surname	<ul style="list-style-type: none">• Conducting communication activities,• Execution of Customer Relationship Management Processes,• Execution of Sales Processes for Goods / Services,• Conducting Activities for Customer Satisfaction	<ul style="list-style-type: none">• Electronic Forms	<ul style="list-style-type: none">• Making personal data public by the data subject

- Contact

Your Processed Data	Purposes of Processing Your Data	Collection Methods of Your Data	Legal Reasons Behind Our Data Processing Activities
<ul style="list-style-type: none">• Telephone number• E-mail address	<ul style="list-style-type: none">• Conducting communication activities,• Execution of Customer Relationship Management Processes,• Execution of Sales Processes for Goods / Services,• Conducting Activities for Customer Satisfaction	<ul style="list-style-type: none">• Electronic Forms	<ul style="list-style-type: none">• Making personal data public by the data subject

- Customer Transaction

Your Processed Data	Purposes of Processing Your Data	Collection Methods of Your Data	Legal Reasons Behind Our Data Processing Activities
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<ul style="list-style-type: none"> Request/complaint details 	<ul style="list-style-type: none"> Conducting communication activities, Execution of Customer Relationship Management Processes, Execution of Sales Processes for Goods / Services, Conducting Activities for Customer Satisfaction 	<ul style="list-style-type: none"> Electronic Forms 	<ul style="list-style-type: none"> Making personal data public by the data subject
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- Transaction Security**

Your Processed Data	Purposes of Processing Your Data	Collection Methods of Your Data	Legal Reasons Behind Our Data Processing Activities
<ul style="list-style-type: none"> Website login and logout details 	<ul style="list-style-type: none"> Conducting communication Execution of Information Security Processes, Execution of Access Rights 	<ul style="list-style-type: none"> Electronic Forms 	<ul style="list-style-type: none"> Making personal data public by the data subject

2. RECIPIENT GROUPS TO WHICH WE TRANSFER YOUR PERSONAL DATA AND TRANSFER PURPOSES

Your personal data may be transferred to domestic and international recipients based on the above legal reasons. Our transfer activities are as follows:

Domestic and International Receiver Group	Purposes of Transfer
Suppliers	Conducting communication activities, Execution of Customer Relationship Management Processes, Execution of Sales Processes for Goods / Services, Conducting Activities for Customer Satisfaction, Conducting communication Execution of Information Security Processes, Execution of Access Rights

3. OUR RETENTION PERIOD FOR STORING YOUR PERSONAL DATA

Your personal data are stored for the periods stipulated in the relevant legislation for a period of time or required by the processing purposes. Your data will be deleted, destructed or anonymized, ex officio or upon your request, in the event that legal reasons requiring data processing disappear.

4. YOUR RIGHTS REGARDING YOUR PERSONAL DATA

Data subject refers to the natural persons whose personal data are processed. As a data subject, you, as Online Visitors, have the following rights regarding your personal data processed in accordance with KVKK:

- To learn whether your personal data has been processed,
- To request information about your personal data if it has been processed,

- To learn the purpose of processing your personal data and whether it is used in accordance with its purpose,
- To know the third parties to whom personal data is transferred domestically or abroad,
- To request correction of personal data if it is processed incompletely or incorrectly,
- To request deletion or destruction of personal data within the framework of the conditions stipulated in the KVKK,
- To request that the correction of incomplete or incorrect data and the deletion or destruction of personal data carried out upon your request be notified to third parties to whom personal data is transferred,
- To object to the emergence of a result against the person by analyzing the processed data exclusively through automated systems,
- To request compensation for the damages incurred due to the unlawful processing of personal data.

5. METHODS TO BE FOLLOWED TO EXERCISE YOUR RIGHTS

You can share your application and requests regarding your personal data with Company via Data Subject Application Form,

- By sending with your wet signature and copy of your identity card to Company address which is Halil Rifat Paşa Mah. Yüzer Havuz Sk. Perpa Tic Mer A Blok No: 1 İç Kapı No: 553 Şişli/ İstanbul,
- By signing with secure electronic signature or mobile signature and sending to info@thecompasslaw.com,
- By applying in person with a valid identity document.

You, as a data subject, should include your name and surname, your signature if the application is in written form, your Turkish ID Number if you are Turkish citizen, your nationality and passport number (or if you have ID number) if you are foreigner, place of residence or business address to be based on notifications, your e-mail address and fax number, if you have, and lastly, the subject of the request in your application with respect to legal requirements regarding the applications to data controllers. In addition, you should add documents and information confirming the identity to your application.

In order for us to operate process in the most effective way for you, you should clearly and understandably indicate in your request which right you want to use and the details of the transaction you request.

We would like to emphasize that the subject of the request should be about the data subject itself. If the application is made on behalf of someone else, the person making the request should rely on a specially documented authorization for the requested transaction (power of attorney). Unauthorized applications will not be evaluated.

6. EVALUATION OF YOUR APPLICATION

By evaluating your applications, we respond to you as soon as possible and within 30 days of receipt as of the date of your application.